**To begin with, we would require some basic set of documents**

* *Minimum of two shareholders are required – These can be two foreign companies from your group. Each company will be represented by a separate person.*
* Foreign director and the representative of the second foreign company we need the following documents
  + Passport copy
  + Driving Lisence copy
  + 4 Passport size photos
  + Address Proof - Bank Statement/ Telephone Bill/ Mobile Bill/ Electricity Bill (Latest Month) copy
  + Affidavit ( to be provided by us)
  + Digital Signature form (to be provided by us)
  + Power of attorney (to be provided by us)
  + PAN Undertaking (to be provided by us)
  + Video verification ( we will guide you through it)

The above documents need to be attested by the Indian embassy in KSA.

It the documents are in Arabic – they need to be translated by a certified translator and the translations need to be attested.

* In case of Indian subsidiary
  + An attested copy of the charter, statutes or memorandum and articles. If the instrument is not in English, a certified translation in English
  + Board resolution (attested) stating parent company’s intention of incorporating a subsidiary company in India (format will be provided) – It should be on company letter head.

*Note:*

* *In case of NRI or Foreign National, documents of director(s) should be notarized by the Public Notary of that foreign country and apostilled/consularized by the competent authority of that foreign country.*
* *For any company registration in India at least one of the directors must be an Indian citizen and a resident.*